

TO: BOARD OF MANAGERS
APPROVED BY ELECTRONIC VOTE OF THE BOM 4/21/17

DATE: APRIL 5, 2017

RE: TELEPHONIC CONFERENCE CALL- CHARITABLE COMMITTEE

THE CHARITABLE COMMITTEE WAS ASKED TO DEVELOP A GUIDELINE FOR THE CHAPTER TO CONSIDER CHARITABLE DONATIONS. I HAVE ATTACHED TO THIS MEMO THEIR RECOMMENDATIONS AND THE PROPOSED FORM.

MY SUGGESTION IS THAT THE BOARD CONSIDER THE FOLLOWING:

AFTER CONSIDERING THE RECOMMENDATIONS, I WOULD PROPOSE THE BOARD APPROVE THE FOLLOWING:

1. ALLOCATE \$5,000 FOR CHARITABLE CONTRIBUTIONS IN THE ANNUAL BUDGET.
2. ADOPT THE CRITERIA FOR DONATIONS AS FOLLOWS:
 - 2.1 All charitable giving from the Florida Chapter shall be made only to organizations that (1) are qualified with the Internal Revenue Services as 501 (c) (3) entities; (2) whose purpose is limited to those exempt within section 501 (c) (3) of the Internal Revenue Code; (3) whose purpose is to benefit children and families in need or to a pro bono or legal aid organization that assists family and children with legal issues. Awards will NOT be made to a political organization or candidate.
 - 2.2 Each applicant shall provide its IRS 501 (c) (3) number and information concerning its purpose and how it will utilize any award.
 - 2.3 Each applicant must agree to utilize the AAML Florida Chapter's logo and name appropriately, as well as provide to the Chair of the Charitable Giving Committee, if appropriate, photographs to be utilized in the Lighthouse News, on the Chapter's website, and on Chapter social media outlets.
 - 2.4 Each application shall be submitted by September 1st each year for consideration in that year.
3. I would propose the Board of Managers' approval of all applications.
4. If all of the funds available in a given fiscal year are not awarded, the remaining balance shall be carried forward to the following fiscal year to be utilized for charitable giving, unless upon recommendation of the Board of Managers the remaining sum should be returned to the general revenue fund.